****

**Roles and responsibilities of the Vice President, Communities**

As part of the wider ISBE strategy for Communities of Interest (COIs) and Special Interest Groups (SIGs), the VP for Communities has specific responsibility for developing and maintaining these important member groups.

**Key responsibilities**

**Communities of Interest and Special Interest Groups**

* Reinvigorating and chairing the ISBE Communities Working Group (CWG)
* Working with the CWG to assess new COI and/or SIG applications from members, supporting applicants through the process
* Ensuring that all existing COIs and SIGs are mentored by a member of the CWG (or suitable nominee) so that their activity is aligned with the overall ISBE communities strategy
* Leading an annual review of each COI and SIG and reporting results, with recommendations as necessary, to the ISBE Board
* Submitting an annual report to the ISBE Board regarding the effectiveness of ISBE’s COI and SIG communities in achieving the overall ISBE strategy, including recommendations regarding investment in these groups
* Attending ISBE Exec meetings (normally held before ISBE Board meetings)

**Supporting the development of other ISBE communities**

* Working with the other VPs and wider board of trustees, identify and nurture partnerships with other communities aligned with ISBE’s vision and strategy. Including, but not limited to:
  + Sponsorship channels via other communities
  + Policy groups (in partnership with the VP Policy & Practice)
  + Research funders (in partnership with the VP Research)
  + Business owners and SMEs